

**Full Time Employment Services Technician I**  
**Smyth IDC**  
**Position # IDC0012**

To provide training and support functions to assigned individuals in job tasks and other functions associated with an individual service plan. Responsible for management of production operations of assigned jobs. Complete time sheets and other documentation for assigned workers. Maintain knowledge of delivery schedules, current work/operating instructions, and pay rates for assigned job. **Qualifications:** Good oral, written and interpersonal communication skills, basic math skills along with good time management and data collection skills. High School Diploma or equivalent required with minimum one-year experience in related field preferred. Experience in manufacturing operations preferred.

**HOURLY RATE: \$22,443 - \$36,933 (Level 8)**  
**APPLICATION DEADLINE: February 28, 2012**

**Applications must be RECEIVED by the deadline in order to be accepted.**

A Mount Rogers CSB application is required. Applications are available at all Mount Rogers sites in Smyth, Wythe, Bland, Carroll and Grayson Counties, the City of Galax or any local V.E.C. office, or by visiting [www.mtrogerscsb.com](http://www.mtrogerscsb.com). Return applications to Mount Rogers Community Services Board, 770 West Ridge Road, Wytheville, VA 24382. AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.